Safe start	Date

PA signature	Job complete

Supervisor Challenge

To be completed by the supervisor prior or during the activity

Prepare	Trained and competent personnel	
	JSA/RA in place	
	Safe method of work in place	
	All tools, materials and equipment have been inspected	
	Lifting equipment colour code verified	
	Worksite visit completed prior to task commencing	
	All personnel have the appropriate PPE	
Engage	I confirm that the TBT/Pre-job discussion completed	
	All personnel understand the task and their role	
	All personnel understand the plan	
	All personnel know hazards and risks including Emergency Procedures	
	Personnel know to stop if things change	
Intervene	Mentoring and coaching	
	Report all incident and near misses	
	Observation cards on person	
	Immediate corrective action taken	
	Recognise good performance	

wood.

Safe Start

Name:
Activity:
Date:
PTW No:
Risk Assessment No:

Work Trades

- ☐ Mechanical Fitter
- ☐ Welder
- ☐ Electrical
- ☐ Pipe Fitter
- ☐ Rigger
- ☐ Civil
- ☐ Other ----------

Work Group

Work Team Members Name	Signature	Date

Pre Job Hazard Checklist

Consider your activity, safe systems of work and possible risks associated with your task. The individual or work group must answer below questions/statements and complete a card for every new task, or if conditions change during the task.

To be completed at the point of work

	Yes, No Or N/A	Comments
Have you read and understood the permit?		
Have you read and understood the Risk Assessment/JSA?		
Are you wearing the correct PPE for the task?		
Are you aware of the plant emergency procedure?		

Access and egress		
Trailing cables		
Trips and slips		
Lighting		
Manual handling		
Tools and equipment		
Dropped or falling objects		
Lifting operations		
Traps and nips		
Sharp edges		
People working in close proximity		
Fumes and flying particles		
Contact with hot and cold surfaces		
Stored materials		
Hazardous substances - chemicals and materials (mmmf)		
Running plant and equipment		
Weather conditions		
Working at height		
Any other hazards identified		

Pre Job Hazard Checklist

To be completed at the point of work

Consider Risks To The Environment	Yes, No Or N/A	Comments
Housekeeping		
Waste disposal		
Refuelling - spill kits available		
Leaks - drip trays required		
Possible ground pollution		
Possible water pollution		
Plant positioned away from drains, well ventilated		
Air pollution, e.g. fumes, dust, vapour		

Other Hazards To Health, Safety Or The Environment Identified

Learning From Experience

What Would You Do Differently If You Did This Activity Again?
To Be Completed By Work Team, Individual Or Supervisor